**When must I submit my FTR Budget Revisions?**

This chart shows the monthly deadlines for the 2025-26 fiscal year. These deadlines are for the Budget Office, meaning revisions must be approved at all levels **and** reach our queue by this time.

**Please note your division may have a separate deadline for approvals.**

| **Budget Revision Deadlines** | |
| --- | --- |
| **July** | **Monday the 28th** |
| **August** | **Tuesday the 26th** |
| **September** | **Thursday the 25th** |
| **October** | **Tuesday the 28th** |
| **November** | **Monday the 24th** |
| **December** | **Monday the 15th** |
| **January** | **Tuesday the 27th** |
| **February** | **Tuesday the 24th** |
| **March** | **Thursday the 26th** |
| **April** | **Monday the 27th** |
| **May** | **Tuesday the 26th** |
| **June\*** | **Friday the 12th\*** |

Contact [budget-genfund@charlotte.edu](mailto:budget-genfund@charlotte.edu) with questions or feedback.

\*Permanent Revision cutoff June 12th

\*Temporary Revision cutoff June 19th